



St Mary's Catholic School

Boyup Brook

St Mary's Catholic Primary School

2023 Annual Community Meeting

Wednesday November 22 @ 6.00pm

Attendees: Ronan Kelly, Gemma Aird, Janis Beadle, Ben Thompson, Emma Robertson, Mike Lloyd, Michelle Lloyd, Therese Lloyd, Emma Fortune, Janine Henderson, Clinton Graham, Hayley Graham, Jane Wheeler, Deb Corp, Sharon Nield, Barbara Marsh, Hayley Cook, Fr Roshan Fernando, Kerri Ivey, Melanie Elks, Miki Glisenti, Fiona Cailles, Fleur Mead, Nigel Sprigg, Gemma Hester, Paula Bagshaw, Chantelle Mortley, Robert Mortley, Leanne Lisser, Lisa Chapman, Margaret Evans.

Apologies: Kirsten Skraha, Brad Skraha, Lizzie Twigg

School Advisory Council Chair – Mr Ben Thompson

Good evening. I would like to extend a warm welcome to parents, staff, our Principal Mr Ronan Kelly, and everyone who has made the effort to come to our 2023 AGM. Another year that has flown by!!! This speech will be my final one as chair of the advisory council, and hope everyone can bear with me.

It has probably been a year of consolidation, more than anything else, after a few years that have been particularly busy. While it is great that we have use of refurbished classrooms, now we have to start paying it off. Through a combination of grants, low interest loans and budgeted money, all is accounted for in the coming years, but this does take a bit of planning and a huge thanks goes to Janis, Emma and Gemma for keeping our accounts in order and still allow enough scope for future projects down the track.

Just to continue for a second on the renovations, we managed to have our opening ceremony, which probably signaled the end of a hectic couple of years, from the start of the process to the end, which culminated in the ceremony at the end of term 3. A huge shout out to Ronan and staff and of course students for the effort they put in to showcase our school to the dignitaries that attended on the day. The weather was quite warm, but they powered through and did a great job.

I would like to thank the P&F for their contribution through the year. Therese and Lisa took on the role for the first time this year and it has been seamless. I'm sure they will have a bit to say shortly, so I won't go into too much detail, but your team's effort is appreciated by everyone and we thank you for all you do for the school.

The advisory council will have a changing of a couple of positions, but overall it will remain largely the same personal. I would like to welcome Janine Henderson to the fold, and I'm sure she will fit right in to the group that we have.

ABN: 19 306 320 591

PO Box 189 (Knapp St), Boyup Brook WA 6244

ph: (08) 9765 1333 ~ fax: (08) 9765 1038

e: admin@stmarysbbk.wa.edu.au ~ web: www.stmarysbbk.wa.edu.au



St Mary's Catholic School Boyup Brook

Next, I would like to thank Ronan for his efforts over the last 12 months. He came back in to the fold following his long service leave last year and didn't miss a beat. He seemed very relaxed about things and refreshed from his time away. As is the case with Ronan, he has been on the front foot in trying to prioritize what our school is in need of next. He obviously won't be here next year and we wish him and his family all the best for next year and beyond.

In concluding this report I would just like to say a personal thank you. I will be stepping down from the advisory council after 7 years and would like to extend a thank you to everyone who has been involved at the school during that time. As everyone knows, I am very passionate about St Mary's, I think we punch well above our weight when it comes to what we try to provide for our most important commodity, which is of course our students. There will always be limitations through the size of our town, and our school, but it doesn't mean we should accept less. If we keep striving for better outcomes we will achieve them. Every single person I have been involved with at this school believes this, and I thank you for that.

Ronan has been principal for the 5 years I have been chair of the advisory council and we have kept each other on our toes. I thank him for what has been achieved in that time. It has definitely kept our school moving forward. I believe we have had a great working relationship in that time, along with the rest of the council.

Thanks everyone. That concludes my report.

Treasurer – Mrs Janis Beadle

Firstly, on behalf of the School Advisory Council, I would like to acknowledge and thank Ronan & Emma on the management & preparation of the school finances for the 2023 year, managing an annual income of just over 1.5million. This involves vigorous auditing processes as well as managing & implementing budgets for the following year & it is your due diligence to our school's finances that we end the year once again in a solid financial position.

This year has seen the purchase/changeover of a new vehicle which has been funded for within the budget, therefore allowing us to keep our vehicle savings account intact.

It is currently anticipated that the school will again complete the year within budget & no overdraft facilities will be required to cover January 2024 salaries & expenses. For a school of our size & with continuing costs rising each year this is an incredible result.

Budget for 2024

For 2024, the budgeted income and therefore operating expenditure will be around \$1.71 million with \$75,000 of this having been approved & allocated towards upgrading playground equipment once plans & pricing has been finalised.



St Mary's Catholic School

Boyup Brook

Savings Status

Our three savings accounts have had small increases this year from bank interest received. At the last SAC meeting it was passed that all 3 savings accounts be transferred from monthly term deposits into 6 monthly term deposits to earn higher interest rates & it is anticipated that we will not need access to these funds for this period.

The balances for these accounts as of 21/11/23 are:

Deferred Maintenance Account is approximately \$71,493.41

Vehicle Replacement Account is approximately \$42,395.77

IT Replacement Account is approximately \$48,388.82

Tuition Fees for 2024

2024 will see a continuance of the CEWA low school fee initiative as per this year, offering all families quality education at significantly reduced fees. As part of this ongoing initiative, we can also confirm that St Mary's will once again cover the costs of student books lists with our school doing a bulk order for these supplies, which is another significant savings for families.

I can confirm the following fee structure for 2024 is:

One Child – \$300.00

Two Children – \$540.00

Three Children – \$720.00

Four Children – Fourth child free

The same family discounts will apply as per last year:

Families with 2 children receive a 20% discount on the second child.

Families with 3 or more children receive a discount of 40% on the third child.

Families with 4 children will have the 4th child enrolled for free.

Kindy Fees – \$100.00

The Building Levy will also be discounted to \$90 per family & there will be no additional charges for amenities. As part of the low school initiative there will be no Health Care Card/Pension Card discount as the fees reflect the exact same charge that was applied with this discount.

ABN: 19 306 320 591

PO Box 189 (Knapp St), Boyup Brook WA 6244

ph: (08) 9765 1333 ~ fax: (08) 9765 1038

e: admin@stmarysbbk.wa.edu.au ~ web: www.stmarysbbk.wa.edu.au



St Mary's Catholic School

Boyup Brook

Low Interest Low Repayments

Feb 2023 started the payback of our Low Interest Loan of \$396,000 for the Capital Development Project from the Old Classroom redevelopment & ECE refurbishment. The term of this loan is 15 years & has been budgeted for in our annual expenditure.

Conclusion

In conclusion we look forward to starting 2024 in a strong financial position & will continue to work towards maintaining it for future years to ensure the continued growth & stability of St Mary's.

As we gather here today at St Mary's Catholic Primary School in Boyup Brook for our annual community meeting, it is my honour to reflect upon the past year and share our accomplishments in the key domains of Catholic Identity, Education, Community, and Stewardship. It has once again been a pleasure to be the principal of our school and I look back on the past year with a lot of pride.

Principal – Mr Ronan Kelly

Catholic Identity:

In the realm of Catholic Identity, we have upheld our commitment to providing a solid Sacramental program. This year, three students made their First Eucharist, six received Confirmation, and three underwent the sacrament of penance.

Despite the challenges in our relationship with the local parish, we remain dedicated to offering our students an authentic experience in a Christ-centered, child-focused Catholic School. We were truly blessed to have Emeritus Bishop Gerard Holohan preside over Confirmation. Looking ahead to 2024, our goal is to establish a liturgical calendar, ensuring each class has a mass or liturgy each term, fostering a deeper connection to our faith. As always, we offer our heartfelt thanks to Fr Roshan for his role as our parish Priest and our spiritual leader. Thank you as always Fr Roshan.

Education:

In the domain of Education, we are proud to report another year of growth across the school. While our NAPLAN classes may be small, with fewer than 10 students, other data showcases positive results in our literacy and numeracy programs. Our dedicated staff has played a pivotal role in our academic success, and we've continued to explore innovative teaching methodologies, including flexible classroom design. This year, our staff visited another school for inspiration, expanding our horizons for educational excellence. We continue to strive for excellence in all areas so we can support the diverse learning needs of our students. We continue to provide an education support program two days a week led by Mrs Hester and in 2024 we are increasing our EA support time.

We are blessed to have a wonderful and dedicated staff at St Mary's, both teaching and non teaching. They keep things consistent for the students and they work extremely hard to deliver a top educational program for all learners. Thank you to our staff.

ABN: 19 306 320 591

PO Box 189 (Knapp St), Boyup Brook WA 6244

ph: (08) 9765 1333 ~ fax: (08) 9765 1038

e: admin@stmarysbbk.wa.edu.au ~ web: www.stmarysbbk.wa.edu.au



St Mary's Catholic School

Boyup Brook

Community:

Our commitment to engaging with the wider community has remained steadfast. We continued running the Learn and Grow early childhood program and introduced a pre-kindergarten warm-up program, demonstrating our commitment to early childhood development. The positive response is evident in the 10 kindergarten students enrolled for 2024, a testament to our efforts in improving our early childhood space and effectively marketing our school. Our P&F continue to play a vital role in building up the community of our school and I would like to take this time to thank all parents of our school that come to P&F meetings and help out and especially our P&F executive. Looking forward, we are excited about expanding our outreach efforts to further strengthen our bond with the community.

Stewardship:

This year we celebrated a significant milestone, we held the official opening ceremony for our new building improvements. While we had a very small crowd from our parent community attend it was still a joyous occasion and it was. Nonetheless, throughout the year, we addressed various maintenance issues, enhancing our school environment. Our connection with Section 95 from the department of corrections in Bunbury enables us to access assistance with lots of general maintenance items around the school. This year we fully mulched our playground spaces, added new basketball backboards and nets painted several areas inside and outside the school, erected a new shed for loose parts play and gave our chickens a much needed extension. Special thanks again to the P&F for contributing to the cost of the new gazebos for sports carnivals. These improvements signify our dedication to creating a conducive and aesthetically pleasing learning environment for our students.

Moving on to staffing:

Staffing schools is becoming one of the biggest challenge for schools across the board. I believe this could be a major challenge for us as a school in the coming years. While we are very lucky to have a solid and consistent staff, any movement in this area would make it very difficult for us to find replacements. This year we were blessed in that we had one mainstream classroom vacancy for 2024 and we had a healthy number of applicants. I am delighted to welcome Mrs Melanie Elks to the school for 2024. We also welcome on board Mrs Amy Dyer, who will step across to the dark side from being a St Mary's parent to being a staff member, teaching Art on Fridays. Unfortunately we do say goodbye for now to Kerri Ivey who has helped us out massively by working as an EA in our K/PP class on Kindy days. Kerri is a qualified teacher and a wonderful educator and her presence enhanced our program greatly this year. Thank you Kerri and best wishes to you and your family for next year. Our staffing for 2024 is as follows:

ABN: 19 306 320 591

PO Box 189 (Knapp St), Boyup Brook WA 6244

ph: (08) 9765 1333 ~ fax: (08) 9765 1038

e: admin@stmarysbbk.wa.edu.au ~ web: www.stmarysbbk.wa.edu.au



St Mary's Catholic School

Boyup Brook

K/PP Jane Wheeler Mon-Thur, Sharon Nield on Fridays,

1/2 Mrs Margaret Evans.

3/4 Mrs Melanie Elks.

5/6 Mrs Barbara Marsh.

EA's: Miss Deb Corp, Mrs Hayley Cook, Ms Leearna Alexander.

Specialists: Sport, Science, Technology: Mr Scott Tweedie

Art: Ms Amy Dyer

Music: Mrs Sharon Nield.

Support: Mrs Gemma Hester.

Front office: Mrs Emma Fortune and Mrs Gemma Aird,

Cleaners: Mrs Kerrie Parker, Mrs Vicki Lawrence.

Groundsman: Mr Ross Parker assisted by Kerrie.

Principal for 2024 is Mr Phil Rossiter. Phil is a very experienced principal with a very kind and caring attitude. He is a community minded person and one of the nicest people you will meet. He sends his apologies for tonight but is looking forward to meeting everyone and working here in 2024.

Goodbye to departing families:

As we approach the end of the year, we bid farewell to some well established St Mary's families. The Bock, Skraha, Welsh, and Bagshaw families, whose youngest members are completing their primary school journey with us, have left an positive mark on our school community. Their support, dedication, and countless contributions through P&F and SAC have enriched the lives of our students and staff. We extend our heartfelt thanks and best wishes to these families as they embark on new chapters. Additionally, a special mention goes to the Glisenti family, who are relocating to Perth. Your presence at St Mary's will be dearly missed, and we wish you all the best on your new adventure. Though farewells bring a tinge of sadness, we are grateful for the lasting impact these families have had on our school, and they will always be a part of the St Mary's legacy.

As I embark on a year of deferred salary leave, I express my heartfelt gratitude to the entire St Mary's community for your support and commitment. It has been a great almost five years as principal of this lovely school and I am proud of the improvements and achievements we have seen in this time. Thanks to our advisory council, P&F, staff, parents and of course students for your support during this time. I would particularly like to thank Ben Thompson for his unwavering support as Board/SAC chair over the years. Ben has a long history with St Mary's and has given almost 7 years of his time as a SAC member. You have been a great chair Ben and you will be missed.

ABN: 19 306 320 591

PO Box 189 (Knapp St), Boyup Brook WA 6244

ph: (08) 9765 1333 ~ fax: (08) 9765 1038

e: admin@stmarysbbk.wa.edu.au ~ web: www.stmarysbbk.wa.edu.au



St Mary's Catholic School Boyup Brook

Thanks for being a calm and caring SAC chair. I also wish to thank my wife Aishling as always, without her support this move would never have been possible and she has always been there for me during this journey. I wish you all a very happy Christmas and a prosperous and fulfilling 2024. May the spirit of St. Mary continue to guide us in all our endeavours. Thank you, and God bless.

P&F Co Chairs Therese Lloyd and Lisa Chapman

This year saw us move the financial management of the P&F's bank account to join with the school. Whilst it may have had some small teething issues all now seems to have resolved and we continue to move forward.

One of the highlights of this year was our commitment to bringing friends and family together. We organized a delightful paint and sip night, generously covering all expenses. It was a wonderful occasion for us to unite, engage in meaningful conversations, and foster a stronger connection within our community. To everyone who participated, thank you for making it a memorable event. Looking ahead, we are filled with anticipation for the exciting initiatives that await us. We aim to continue fostering a sense of togetherness, collaboration, and community spirit.

Now, turning our attention to our fundraising efforts, I am pleased to share the success of various endeavours. Our "Tulips with a Difference" campaign, the delectable bake sale, captivating cookbooks, and the Sandakan catering event all contributed significantly to our financial goals. Additionally, the stunning artwork currently on display is open for silent auction bids until December 1st. You can find these pieces in the office foyer and the hall foyer during the upcoming school play.

In terms of expenditures, we have invested in creating welcoming spaces for our school community, including a big splash for families, a possum play couch for Kindergarten and Pre-Primary, and a new playground decking for the fort. We've also provided upper school with new reading books and contributed to the new faction marquees. Noteworthy is our donation of leftover paints and canvases from the paint and sip event, as well as covering entry fees for the Dinninup show and arranging bus transport for swimming lessons.

As we reflect on our achievements, it is essential to recognize and express our gratitude to our outgoing executive team members, Paula and Michelle. Your leadership has been invaluable, and we wish you all the best in your future endeavors. To Ronan, Emma, and Gemma, your support and assistance throughout the year have been instrumental, and we extend our heartfelt thanks. Looking forward, we are excited to welcome new executive team members in 2024. With your continued support, dedication, and enthusiasm, we are confident that the P&F will reach new heights.

Thank you once again for being part of this incredible journey. Together, we have created a community where friendship, collaboration, and support thrive. Here's to a bright and promising future for our P&F community!

ABN: 19 306 320 591

PO Box 189 (Knapp St), Boyup Brook WA 6244

ph: (08) 9765 1333 ~ fax: (08) 9765 1038

e: admin@stmarysbbk.wa.edu.au ~ web: www.stmarysbbk.wa.edu.au



St Mary's Catholic School

Boyup Brook

P&F Treasurer – Mrs Paula Bagshaw

2023 has been a year of change with the P and F transitioning towards the new Catholic Ed Terms of Reference. One of the changes being - the closure of the P and F Bendigo Bank account in February of this year – and the school administration taking over the treasurers' role of banking.

This year the P and F have taken on a small but mighty number of fundraising events, with a focus on celebrating the P and F community via free social events such as coffee catch ups and the very successful Paint n Sip evening. Fundraising that took place throughout 2023 included:

- Bake Sale (\$900 +)
- Tulips with a difference (\$500 +)
- Catering including: Sandakan, Lightning Carnival canteen (\$5000 +)
- Country Music Camping in conjunction with St Mary's (\$1000)

Items that the P and F have funded or purchased throughout the year include:

- Big Splash Event (\$500)
- Fulfilling Teacher wish lists – including play equipment for the early childhood centre and reading books for upper primary (\$1300).
- The P and F has donated an additional \$1600 towards the completion of the decking/stage on the Nature Playground.
- Contribution towards the Sports Faction Marquees (\$ 1100 +)
- Covering costs of Children's art entries in the UBAS
- Covering costs of bus transport to swimming lessons

The P & F have opened up a long-term deposit with the Catholic Development Fund for \$8000 - 6 months at an interest rate of 5.25% for future projects.

| | |
|------------------------------------|------------|
| OPENING BALANCE @ January 01.2023: | \$16425.48 |
| CLOSING BALANCE @ October 31.2023: | \$16763.06 |

All up, the P and F have gifted back over \$7,000 to the school, staff, students and families this year.

The P&F presentation concluded with the vacating of all positions. The new executive was then voted in for 2024: Co-Chairs - Therese Lloyd and Lisa Chapman, Vice Chair – Emma Robertson, Secretary - Chantelle Mortley and Treasurer – Hayley Graham.