



1.0 Principles

- 1.1 Catholic schools exist to provide a distinctly Catholic education for children enrolled in them.
- 1.2 Catholic schools recognise the uniqueness of each student.
- 1.3 Catholic schools have a preferential option for the poor and marginalised.
- 1.4 Catholic schools fulfil their mission in partnership with parents who are the first educators of their children.
- 1.5 Catholic schools have a responsibility to fulfil the requirements of relevant Federal, State and Local Government laws and regulations.
- 1.6 Catholic schools shall accept all application forms for enrolment.
- 1.7 The acceptance of an application form does not guarantee an enrolment interview or subsequent offer of enrolment.
- 1.8 Enrolment in a Catholic school is dependent on the availability of appropriate accommodation and compliance with legislative requirements.
- 1.9 Enrolment in a Catholic school does not guarantee enrolment in any other Catholic school.
- 1.10 The principal, in conjunction with the School Board, is responsible for developing the school's enrolment policy.

2.0 ENROLMENT CRITERIA

- 2.1 Children (Kindergarten to Year Six) are accepted into the School, according to the Enrolment Criteria, following an interview with the Principal.
- 2.2 Children accepted at Kindergarten will not be expected to give way to incoming children.
- 2.3 Enrolment may take place at any year level, K–6 A parent of a Kindergarten student may, in consultation with the principal, defer the taking up of an offer of enrolment until the commencement of Pre-primary.
- 2.4 Parents wishing to enrol their child(ren) at St Mary's are expected to support the philosophy and policies of the School.
- 2.5 The minimum age requirement for enrolment into Kindergarten will be that the child turns 4 years of age by 30 June in the year of commencing Kindy. Children enrolling in Kindy will be enrolling in the School, i.e there will be no re-enrolment for Pre Primary.



- 2.6 The Principal retains the right to reconsider these guidelines, should he/she feel that it is warranted.

3.0 ENROLMENT PRIORITY

The 25% Catholic / 75% Non-Catholic Enrolment Percentage Parameters approved by the Bishop of the diocese shall be referred to when enrolling students. As per CECWA Policy, Non-Catholic Aboriginal* students shall not be included in the percentage calculations

- 3.1 Children from Catholic families actively involved in the life of St Mary's Parish.
- 3.2 Catholic children with brothers or sisters already attending St Mary's.
- 3.3 Children from other practising Catholic families outside of St Mary's Parish.
- 3.4 Children with brothers or sisters already attending St Mary's, whose parents have been supportive of the School.
- 3.5. Children from other Christian families, supportive of the ideals and philosophy of St Mary's School.

4.0 ENROLMENT PROCEDURE

- 4.1 Parent(s) / Guardian(s) interested in enrolling their child at St Mary's School shall contact the office for an enrolment package to be posted or made available at the school administration building. Enrolment forms and details are also available via download on the school website www.stmarysbbk.wa.edu.au . Collection and submission of an enrolment form does not constitute acceptance of enrolment.

- An enrolment package consists of:
- Parent handbook
- Schedule of fees for the current year
- Uniform Price list
- School bus information pamphlet
- Collection of information forms
- Mandate Pamphlet for Catholic Schools Western Australia

- 4.2 Should the enrolment form satisfy the enrolment criteria (1.0), prospective



St Mary's Catholic School
Boyup Brook

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2002
Revised: 2006
Revised: 2009
Revised: 2011
Revised: 2014
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students and their parent(s) or guardian(s) shall be interviewed by the principal, before an offer of a place is made.

For Kindergarten enrolments this occurs around School Term 3 of the year prior to commencement. For other grades this may occur as necessary for commencement of school.

- 4.3 Following the interview a decision will be made by the Principal and the parent(s) / guardian(s) notified. At most times this will occur at the conclusion of the interview.

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